

CABINET

The following decisions were taken by the Cabinet on Tuesday, 16 December 2014 and will take effect on 24/12/2014 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 23/12/14.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

County Members wishing to request a call-in on any of these matters, should contact the Senior Manager for Scrutiny or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 16 December 2014 considered the following matters and resolved:

- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

Adult Social Care Select Committee – Health & Wellbeing Priorities: Older Adults and Prevention:

The response from the Cabinet Member for Adult Social Care is attached as Appendix 1.

Children & Education Select Committee:

- Surrey Safeguarding Children Board Annual Report 2013-14 and Surrey County Council Safeguarding Unit Report,
- Schools and Safeguarding Update; and
- School Governance Task Group – Interim Report

The responses from the Cabinet Members for Schools and Learning and Children and Families are attached as Appendices 2-4.]

- **SURREY LOCAL FLOOD RISK MANAGEMENT STRATEGY** (Item 6)

1. That the Surrey Local Flood Risk Management Strategy and action plan be approved and adopted as set out in the appendices to the submitted report.
2. That active engagement be undertaken with all risk management authorities through the Surrey Flood Risk Partnership Board.
3. That the Council publicises the findings of the Flood and Water Management Section 19 investigations on the external website.

Reasons for Decisions:

The Strategy is a statutory requirement under the Flood and Water Management Act 2010 and sets the framework for flood risk management in the county by the risk management authorities. The Strategy provides a framework for joint work with residents and businesses to reduce risk and prepare for the future.

[The decisions on this item can be called in by the Environment and Transport

Select Committee]

- **SUPPORTING ECONOMIC GROWTH THROUGH INVESTMENT IN TRANSPORT INFRASTRUCTURE (Item 8)**

That authority be delegated to the Strategic Director for Environment and Infrastructure, in consultation with the Deputy Leader, Cabinet Member for Highways, Transport and Flooding and the Director of Finance to agree the Surrey County Council share of local contribution for each scheme in Table 2 of the submitted report, within the overall total contribution set out in that table.

Reasons for decisions:

The proposed schemes will deliver a range of benefits to Surrey's residents, including reduced congestion, improved journey time reliability, enhanced safety, improved access for cyclists, pedestrians and buses, as well as enabling economic development and regeneration.

Under the funding arrangements, local partners are required to provide a local contribution to the schemes to reflect the local benefits that will be provided. Therefore if these schemes wish to proceed to business case submission, The Council will need to confirm that this local contribution is available.

This is the second tranche of schemes to be funded from the Local Growth Deal. The precise amount of contribution that the County Council will need to make will be finalised once discussions with relevant Borough Leaders/Chief Executives have been completed, in accordance with the approach presented to the Cabinet at the meeting of 23 September 2014 and repeated below.

[The decisions on this item can be called in by the Council Overview and Select Committee]

- **THE AGREEMENT WITH SURREY WILDLIFE TRUST FOR THE MANAGEMENT OF THE COUNTY COUNCIL'S COUNTRYSIDE ESTATE (Item 9)**

1. That the proposed changes to the Agreement set out in the submitted report are noted.
2. That the details of the proposed changes to the Agreement are worked up by the Assistant Director of Environment and Infrastructure in consultation with the Cabinet Member for Environment and Planning.
3. That a further report recommending the draft final terms for the Amended Agreement be brought to Cabinet for approval in April 2015.

Reasons for Decisions:

A draft set of high level terms have been agreed with Surrey Wildlife Trust which will ensure the County Council's Countryside Estate is managed in a more sustainable way in the future. This will, in turn, provide better facilities for the public whilst increasing the income generated from the Estate. This will allow the Estate to become self financing. The governance has also been reviewed to ensure that the implementation of these actions happens and their effectiveness is monitored.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

- **FINANCE AND BUDGET MONITORING REPORT FOR NOVEMBER 2014**
(Item 10)

RESOLVED:

1. That the Council forecasts an improved revenue position for 2014/15 of of -£2.7m underspend, up from -£0.5m at 31 October 2014. This position includes the need to fund planned commitments that will continue beyond 2014/15, bringing the underlying position down to -£1.2m underspend. As set out in Annex 1, paragraph 2 of the submitted report.
2. That services' forecast achieving an improved position on efficiencies and service reductions by year end of £70.0m as set out in Annex1, paragraph 64 of the submitted report.
3. That the Council forecasts investing £203m through its capital programme in 2014/15 as set out in Annex 1, paragraph 68 of the submitted.
4. That services management actions to mitigate overspends as set out throughout Annex 1 of the submitted report.
5. That the Bellwin grant compensating the council for costs it incurred responding to the flooding in the winter of 2013/14 and which it funded from general balances to the Budget Equalisation Reserve to support future year's budgets is transferred as set out in Annex 1, paragraph 54 of the submitted report.
6. That the new government grant for Universal Infant Free School Meals to schools in accordance with the grant's conditions is allocated as set out in Annex 1, paragraph 9 of the submitted report.

Reasons for Decisions:

This report is presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval and action as necessary.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- **HEALTH AND SOCIAL CARE INTEGRATION** (Item 11)

1. That the strategic direction towards further integration for health and social care services be noted;
2. That the specific work on health and social care integration and implications in Surrey be noted; and
3. That where specific proposals for the integration of health and social care involve significant change (e.g. pooling budgets or changes to governance structures), these will be presented to the Cabinet for approval.

Reasons for Decisions:

There is a move towards integrated services becoming a fundamental part of the way the Council and its partners develop and deliver services. Given the

significant acceleration towards the integration of health and social care, this report provides the Cabinet with the opportunity to ensure the Council's stated policy reflects the current status and future direction for children's and adults' social care.

Pursuing opportunities for further integration will help to ensure the County Council meets its statutory duties, set out in both the Care Act 2014 and the Health and Social Care Act 2012, for encouraging and promoting the integration of health and social care.

[The decisions on this item can be called in the Adult Social Care Select Committee]

- **APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF A COMBINED HEALTHWATCH AND NHS COMPLAINTS ADVOCACY SERVICE (Item 12)**

That a single contract be awarded to Healthwatch Surrey Community Interest Company (CIC) for the provision of Healthwatch and Independent NHS Complaints Advocacy Service as described in the Part 2 of the submitted report, for a period of three years commencing on 1 April 2015 with the option to extend for a maximum of a further two years.

Reasons for Decisions:

The existing contractual arrangements for the provision of Healthwatch and Independent NHS Complaints Advocacy Service will come to an end on 31 March 2015.

The award of a new contract from 1 April 2015 will ensure that Surrey residents continue to have a strong voice to influence and challenge how health and social care services are provided in Surrey and that the Council complies with its statutory requirements to commission a local Healthwatch and Independent NHS Complaints Advocacy service.

[The decisions on this item can be called in by either the Health Scrutiny Committee]

- **BISLEY CHURCH OF ENGLAND PRIMARY SCHOOL, WOKING (Item 13)**

That subject to the agreement of the detailed financial information for the expansion as set out in Part 2 of the submitted report, the business case for the provision of an additional 0.5 form of entry (105 places) primary places in Woking be approved.

Reasons for Decisions:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **WORPLESDON PRIMARY SCHOOL, GUILDFORD (Item 14)**

That subject to the agreement of the detailed financial information for the expansion as set out in Part 2 of the submitted report, the business case for the provision of an additional 1 form of entry (120 places) Key Stage 2 places in

Guildford be approved.

Reasons for Decisions:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Guildford area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **CONNAUGHT JUNIOR SCHOOL, BAGSHOT (Item 15)**

That subject to the agreement of the detailed financial information for the expansion as set out in Part 2 of the submitted report, the business case for the provision of an additional 1 form of entry (120 places) Junior places in Bagshot be approved.

Reasons for Decisions:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Surrey Heath area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **ST ALBAN'S CATHOLIC PRIMARY SCHOOL, WEST MOLESEY (Item 16)**

That subject to the agreement of the detailed financial information for the expansion as set out in Part 2 of the submitted report, the business case for the provision of an additional 1 form of entry (210 places) places in East Molesey be approved.

Reasons for Decisions:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Elmbridge area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF A COMBINED HEALTHWATCH AND NHS COMPLAINTS ADVOCACY SERVICE (Item 18)**

RESOLVED:

That the contract for the provision of local Healthwatch and Independent NHS Complaints Advocacy Service be awarded to Healthwatch Surrey at the value in the submitted report and that the contract length is for 3 years with option to extend for up to 2 years.

Reasons for Decisions:

Following consultation and engagement with stakeholders, a review of the current performance of the contracts and learning from the different models that have been adopted in other parts of the country, clear synergies between the local Healthwatch and the Independent NHS Complaints Advocacy services have been established.

As a result of this work the contract has combined the services into a single contract and a longer contract is being recommended to ensure the benefits from the service can be fully realised and a range of more detailed improvements can be made, for the benefit of Surrey residents, over the lifetime of the contracts.

[The decisions on this item can be called in by the Health Scrutiny Committee]

- **BISLEY CHURCH OF ENGLAND PRIMARY SCHOOL, WOKING** (Item 19)

1. That the business case for the project to expand Bisley Church of England Primary School by 105 places be approved.
2. That the arrangements by which a variation of up to 10% of the total value be agreed by the Strategic Director for Business Services, in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Decisions:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **WORPLESDON PRIMARY SCHOOL, GUILDFORD** (Item 20)

1. That the business case for the project to expand Worplesdon Primary School by 120 places be approved.
2. That the arrangements by which a variation of up to 10% of the total value be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Decisions:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Guildford area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **CONNAUGHT JUNIOR SCHOOL, BAGSHOT** (Item 21)

1. That the business case for the project to expand Connaught Junior School by 120 places be approved.
2. That the arrangements by which a variation of up to 10% of the total value be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Decisions:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Surrey Heath

area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **ST ALBAN'S CATHOLIC PRIMARY SCHOOL, WEST MOLESEY (Item 22)**

1. That the business case for the project to expand St Alban's Catholic Primary School by 210 places be agreed.
2. That the arrangements by which a variation of up to 10% of the total value be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Decisions:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Elmbridge area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- **MERSTHAM COMMUNITY HUB (Item 23)**

1. That the increase in the capital expenditure allocation as set out in the submitted report be approved.
2. That the acquisition by SCC of the freehold interest in the Merstham Triangle site from Raven Housing Trust Ltd, as proposed in the Memorandum of Understanding between SCC, Reigate and Banstead Borough Council, and Raven Housing Trust be approved.
3. That, following SCC's acquisition of the Merstham Triangle site from Raven, SCC grants a back to back lease of the area required as set out in the submitted report.
4. That RBBC be provided with a 'client construction risk' indemnity against future unforeseen risks arising from the construction of the SCC owned Community Hub element of the scheme.

Reasons for Decisions:

The proposal will provide a new community hub that provides local residents with excellent facilities which will enhance their lives and help to regenerate this area of the Merstham estate. This scheme will provide a well designed, sustainable, low energy community building for a wide range of users within easy reach of their homes. The proposals would distinctly enhance the quality of the facilities in the local area.

The proposal enables the Diocese of Southwark to contractually commit to transfer the Battlebridge Lane site (once confirmed that the existing Merstham Library site can be relocated into the new Community Hub).

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- **BURPHAM PRIMARY SCHOOL, GUILDFORD (Item 24)**

1. That the business case for additional funding, as set out in the submitted report, to complete the project to expand Burpham Primary School by 220 places be approved.
2. That the arrangements by which a variation of up to 10% of the total value be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Decisions:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Guildford area.

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

CABINET RESPONSE TO ADULT SOCIAL CARE SELECT COMMITTEE

**HEALTH & WELLBEING PRIORITIES: OLDER ADULTS AND PREVENTION
(considered by ASC Select Committee on 23 October 2014)**

COMMITTEE RECOMMENDATION:

The Committee recommends that the Strategic Director and the Cabinet Member for Adult Social Care monitor the working of social care teams in acute hospital in relation to the operation of discharge services.

RESPONSE:

I completely agree with the recommendation and am extremely satisfied with the manner which the Hospital based discharge and reablement teams are working in acute hospitals in providing residents with a safe discharge from hospital at the earliest opportunity. The service has robust systems in place for the monitoring of hospital discharges to ensure that we do not cause discharge delays.

We are working with health partners to ensure that services are delivered in an increasingly 'joined -up' way to provide better outcomes for Surrey residents. This work is partially funded through the Whole Systems funding.

**Mel Few
Cabinet Member for Adult Social Care
16 December 2014**

CABINET RESPONSE TO CHILDREN AND EDUCATION SELECT COMMITTEE

**SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT 2013-2014
SURREY COUNTY COUNCIL SAFEGUARDING UNIT REPORT**

(considered by C&ESC on 27 November 2014)

COMMITTEE RECOMMENDATION:

1. That Surrey County Council actively engages with District and Borough councils and Surrey Police to consider how the risk of Child Exploitation can be reduced through regulatory licensing, in particular taxi licensing and in respect of activities described as "Licensable Activities" by the Licensing Act 2003.
2. That, given the crucial work of the Youth Support Service and Children's Services in supporting young people and children at risk of CSE and in reducing the risk of CSE, any future strategy and financial planning by Cabinet ensures that both services are suitably resourced to address CSE and safeguarding in Surrey.

RESPONSE:

The Safeguarding Unit welcomes the recommendation to take preventive steps in reducing the risk of Child Sexual Exploitation (CSE) through the regulatory licensing process. The Safeguarding Unit will work with the Safeguarding Board's CSE sub-group to engage with the Boroughs and Districts to raise awareness amongst licensed taxis and minicabs of the risks to children in Surrey. In addition, through its Child Employment Team which is responsible for reviewing licensed premises applications it will specifically address the dangers of CSE when considering applications and ensure that all staff within that team have received training in this field.

**Mary Angell
Cabinet Member for Children and Families
16 December 2014**

CABINET RESPONSE TO CHILREN AND EDUCATION SELECT COMMITTEE

**SCHOOLS AND SAFEGUARDING UPDATE
(considered by C&ESC on 27 November 2014)**

COMMITTEE RECOMMENDATION:

That the Cabinet Member for Schools and Learning, the Cabinet Member for Children and Families and the Cabinet Associate for Children, Schools and Families re-develop the Council's policy on safeguarding in all Surrey schools. It is suggested the Section 11 audits for schools are used to identify key themes in this regard.

RESPONSE:

The Assistant Director for Schools and Learning and his Education Safeguarding Team are working with all schools to identify safeguarding best practice. The Audit of Statutory Duties and Safeguarding Responsibilities which is based on the section 11 model will be used to support schools with their policies and procedures around safeguarding their pupils. This audit is directly aligned to the Department of Education's statutory guidance 'Keeping Children Safe in Education'. This audit has also been sent to Independent Schools, in Surrey.

The Cabinet Member for Schools and Learning, the Cabinet Member for Children and Families and the Cabinet Associate for Children, Schools and Families, will review the findings of these audits and ensure that the statutory duties of the local authority around the safeguarding of children are met.

Child Sexual Exploitation (CSE) continues to be a key safeguarding issue in schools. The play 'Chelsea's Choice' which ran for 3 months this year and was presented in 42 secondary schools, highlighted the dangers of grooming behaviours and CSE with young people. We will continue to alert children and young people of the risks related to CSE by continuing with raising awareness.

**Linda Kemeny
Cabinet Member for Schools and Learning
16 December 2014**

CABINET RESPONSE TO CHILDREN AND EDUCATION SELECT COMMITTEE

**SCHOOL GOVERNANCE TASK GROUP – INTERIM REPORT
(considered by C&ESC on 27 November 2014)**

COMMITTEE RECOMMENDATION:

1. That the Cabinet Member for Schools and Learning, in conjunction with the Assistant Director for Schools and Learning, develops a new Local Authority governor nomination process.
2. That the new process operates under the following principles:
 - Candidates to be considered by a nomination panel set up with a clear delegation of responsibilities;
 - That the Local Authority governor nominee's skills match the required skills of the individual governing body, in order to maximise their effectiveness;
 - That appropriate checks are made as to the suitability of a candidate;
 - That the local Member is informed of any LA governor vacancy, and then invited to put forward a candidate for consideration and join the nomination panel;
 - That a nomination is made within 20 working days of the Council receiving formal notification of a vacancy or a re-nomination request, in order to ensure vacancy rates and the costs of administering the process are kept to a minimum
3. That the Cabinet Member for Schools and Learning and the Children, Schools and Families Directorate makes arrangements for a regular forum for all Local Authority governors to discuss the responsibilities and priorities of the Council.
4. That the Cabinet Member for Schools and Learning and the Assistant Director for Schools and Learning encourage all Surrey state-funded schools to hold open governors' meetings, to be conducted according to an engagement protocol as agreed by the governing body.
5. The Task Group will propose a further set of recommendations in its final report to the Select Committee on 26 January 2015.

RESPONSE:

I accept the recommendations with the following caveats:

On bullet point 4, I suggest that the local member is invited to nominate a candidate but not then to join the nomination panel. This would allow fair consideration of the virtues of the various candidates.

Under bullet point 3, I do not recommend a separate meeting for Local Authority Governors. It may be appropriate to invite all Governors to the Chairs of Governors' meetings.

**Linda Kemeny
Cabinet Member for Schools and Learning
16 December 2014**

DEMOCRATIC SERVICES – CONTACT LIST

Cabinet, Committees and Appeals

Bryan Searle x419019

Bryans@surreycc.gov.uk

Cabinet Business Manager

Vicky Hibbert – x419229

Vicky.hibbert@surreycc.gov.uk

Cabinet Committee Manager

Anne Gowing - x419938

anne.gowing@surreycc.gov.uk

Regulatory Committee Manager

Cheryl Hardman - x419075

cherylH@surreycc.gov.uk

Committee Assistant

Rianna Hanford - x132662

rianna.hanford@surreycc.gov.uk

Committee Assistant

Andy Baird – x417609

Andy.baird@surreycc.gov.uk

Scrutiny Manager

Helen Rankin – x419126

helen.rankin@surreycc.gov.uk

Scrutiny Officer

Ross Pike - x417368

ross.pike@surreycc.gov.uk

Scrutiny Officer

Huma Younis - x132725

huma.younis@surreycc.gov.uk

Scrutiny Officer

Andy Spragg – x132673

Andrew.spragg@surreycc.gov.uk

Scrutiny Officer

Victoria White – x132583

victoria.white@surreycc.gov.uk